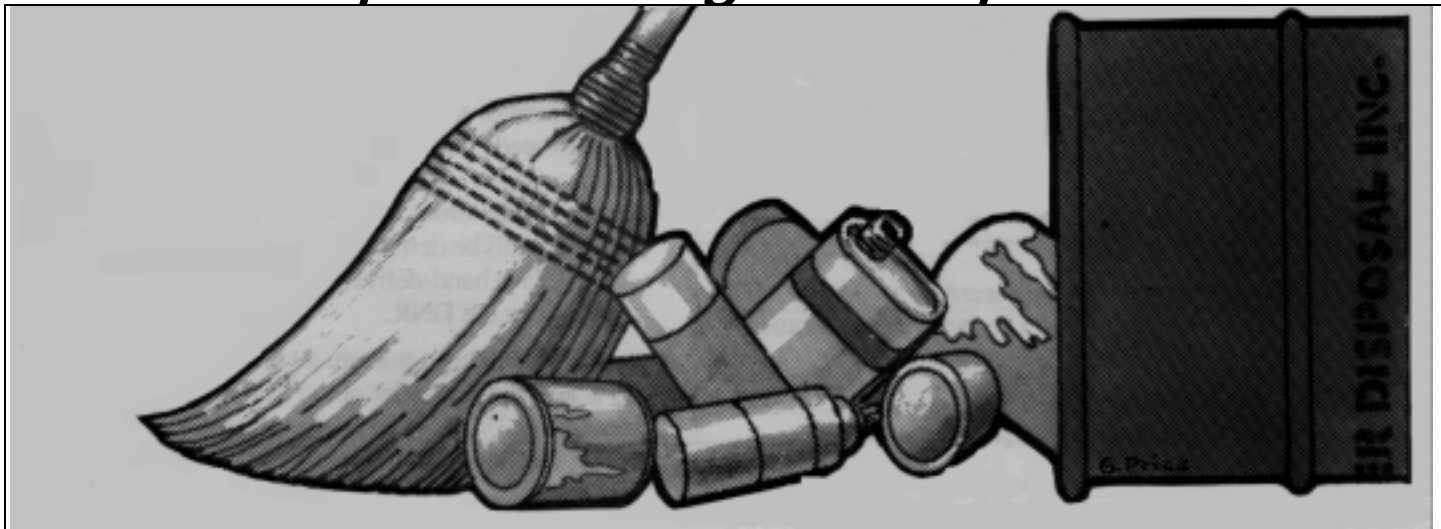


Clean Sweep Grant Program Requirements



The Clean Sweep Household Hazardous Wastes Grant Program was created by the 1985-87 State Budget bill (Wisconsin Act 29) in Section 144.75 statutes. The aim of Clean Sweep is to divert household hazardous wastes from municipal landfills, sewers and septic systems.

Clean Sweep programs, by definition, are central collection programs for household hazardous wastes conducted periodically by municipalities. Hazardous wastes collected by municipalities through a Clean Sweep program are transported to licensed hazardous waste facilities for treatment, storage, or disposal. Clean Sweep programs are specifically aimed at hazardous wastes generated by single family households, and do not collect hazardous wastes generated by small industries, institutions, or agricultural activities. Household hazardous wastes may include old, unused and unwanted automotive maintenance products, household cleaners, paints, solvents, and pesticides.

Eligibility requirements:

All municipalities are eligible to apply for a clean Sweep Grant. First cycle applications must be submitted to the DNR between July 1 and August 2 of each year. If funds are available after these applications are processed, the DNR may administer a second grant cycle. Applications will be accepted after December 1 and before January 2 of the next year for a second grant cycle.

Applications are available through Madison and the District DNR offices. Applicants must fill out this form and attach it to the following information:

- ☐ A statement describing the proposed program's scope of activities and objectives, and identifying the personnel responsible for program planning, coordination and implementation, and various aspects of the program such as advertising, education, fund

raising, volunteers, safety plan, etc.

- ☐ A description of proposed information and education activities designed to inform citizens of the Clean Sweep Program, and encourage participation.
- ☐ A budget showing estimated program costs for collection and disposal services, personnel costs, equipment, materials and supplies, advertising, consulting services, and other administrative costs.
- ☐ A formal resolution by the municipality which authorizes the grant application and expresses its intent to carry out all proposed activities described in the grant application. This resolution must also include the following:
 - a statement permitting DNR employees to inspect proposed Clean Sweep program collection sites.
 - ☐ a statement that the applicant will maintain appropriate records to document *all* expenditures made during the Clean Sweep Program
 - ☐ a statement that the applicant will submit a final report to the DNR describing all program activities, achievements, and problems.
- ☐ ☐ A timetable listing anticipated dates for Clean Sweep activities, such as information and education activities, collection date and submittal of final report.

If a Clean Sweep Grant application is submitted by more than one cooperating municipality, each entity must describe the role(s) of each in mutual Clean Sweep activities, and the division of financial responsibilities.

Grant award information:

The DNR will determine grant eligibility and the priority of each application. The Department will award grant contracts by September 1 for first grant cycle applicants and by March 1 for second cycle applications.

Grants shall be awarded in an amount equal to 75% of total eligible program costs, but not to exceed \$15,000 per grant. The grantee must provide a 25% match.

Priority will be given to applicants who demonstrate a commitment to annual Clean Sweep programs. This commitment may be demonstrated by:

- ☐ A formal resolution by the applicant which commits the municipality to annual Clean Sweep programs.
- ☐ Documentation of the applicant's commitment to include funds for annual Clean Sweep programs in the annual budgets for the Department of Public Works, Solid Waste, or other appropriate departments.
- ☐ Demonstration of support for annual Clean Sweep programs from civic organizations or private foundations.

Municipalities that are awarded grants can request a 75% advance payment of the state grant amount. The remaining 25% will be paid to the grantee after the final report has been submitted and final project expenditures have been audited by the DNR.

All grant applications must be mailed to the Clean Sweep grant Coordinator at the DNR-Bureau of Solid and Hazardous Waste Management, PO Box 7921, Madison, Wisconsin 53707. If you have any questions regarding the Clean Sweep Grant Program, please call (608) 267-7515.

PLEASE NOTE: This summary of Clean Sweep Rules is a guideline *only*, and is not a substitute for the rules themselves. A copy of the complete Clean Sweep Rules is attached.

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